

Minutes of Meeting

White Rock Wind Farm Community Consultative Committee

Present:	Adrian Maddocks	Acting Chair and Project Representative, WRWF	AM
	Sandra Royal	Local Representative, WRWF	SR
	Sunny Rutherford	Community Engagement, WRWF	SRu
	Adam Anderson	Community Representative (host landowner)	AAn
	Jim Ritchie	Community Representative	JR
	Joanne Wright	Community Representative	JW
	Anthony Alliston	Inverell Shire Council Representative	AA
	Steve Toms	Glen Innes Severn Council Representative	ST
	Lauren Zell	North East Regional Coordinator, Regional Clean Energy Program (RCEP) (observer)	LZ
	Neil Eigeland	Community Representative	NE
	Sandy Fitzgerald	Observer	SF
Apologies	Jane Newsome	Chair	JN
	Robert Dulhunty	Community Representative (host landowner)	RD
	Peter Sniekers	Department of Industry (observer)	PS
	David Dettwiler	Site Representative, WRWF	DD

Date: 2 February 2017 at 1:30pm

Venue: Glen Innes Severn Learning Centre, 71 Grey Street, Glen Innes NSW 2370

Purpose: Community Consultative Committee Meeting No.7

Minutes:

Item	Agenda / Comment / Discussion	Action
1	<p>Introduction</p> <p>The Chair opened the Community Consultative Committee (CCC) meeting at 1:34 pm and welcomed all attendees to the meeting and thanked them for arriving early for the photo opportunity.</p>	
2	<p>Apologies</p> <p>Apologies received as above. Motion to accept apologies: moved by AAn, seconded by ST, motion carried.</p>	
3	<p>Declaration of pecuniary or other interests.</p>	

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	<p>AAn declared their interest as host landowners.</p> <p>Motion to accept: Moved by JW, seconded by JR, motion carried</p>	
4	<p>Confirmation of previous minutes</p> <p>The minutes of the previous meeting on the 3 November 2016 were accepted.</p> <p>Motion to accept Minutes: Moved by ST, seconded by JW, motion carried.</p>	
5	<p>Business arising from previous minutes.</p> <p>Action item 3 - LZ offered to facilitate information sharing with other groups around NSW/Northern Tablelands and will arrange separately from the CCC meeting. LZ advised that the Wind Farm map would be coming out shortly.</p> <p>Action item 9 – LZ to investigate and report back to the committee about practice on other projects involved in bio-diversity. LZ advised that this was specific to the BioBanking Facilities that was discussed at a previous meeting.</p> <p>Action item 11– AM to follow up on GST process for WRWF for community fund amounts. Held over until next meeting.</p> <p>Action item 12 – SR to send amended guidelines and recommendations to CCC members for comment with final endorsement of the draft guidelines and recommendations by 24 November 2016. Out-of-Session decision accepting the Sub-Committee’s Recommendations 1-4 and draft WRWF CF guidelines completed on 25/01/2017.</p> <p>Action item 13 – SR to organise a media release introducing the new Chair, CCC members, and what the CCC is about. Photographer at this CCC meeting</p> <p>Motion to accept: Moved by JW, seconded by AAn, motion carried</p>	<p>Action item 3 – Closed</p> <p>Action item 9 – Closed</p> <p>Action item 11 – reporting back on 4 May 2017</p> <p>Action item 12 – Closed</p> <p>Action item 13 - Ongoing</p>
6	<p>Correspondence</p> <p>The Chair noted that there was no incoming correspondence since the previous meeting.</p>	
7	<p>Project update</p> <p>AM presented the project update including:</p> <ul style="list-style-type: none"> Recap of relevant project details 	

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	<ul style="list-style-type: none"> • Outline of anticipated timeframes noting that the first turbine was erected on 31 January 2017 • Alternative power line connection – noted that a modification application (MOD4) has been lodged with the Department of Planning and Environment to connect WRWF to the 330kV transmission network. Public exhibition period closes on 21 February 2017 and we may know an outcome in April/May 2017. • Transportation of turbine components started on 5 December 2016. A schedule of deliveries is available on the WRWF website and at the shop front. • Transportation route – currently looking at potential route through Ben Lomond and are talking with Armidale Council. AM noted that no vehicle (truck) should be using this route at this time. • Construction activity was discussed with update on foundation numbers, cable trenching, etc • Reiterated access points into the WRWF site for construction • Community Engagement update included blade viewing event on 5 December 2016, and there are plans commencing for another blade event in May 2017, and the annual Open Wind Farms Day in mid October 2017. • MOD4 removes the constraint imposed on the project by the 132 kV power line. Currently exploring the possibilities for WRWF Stage 2 as the existing layout was designed 10 years ago. Also talking with landowners about inclusion into the wind farm which would feed into MOD 5 	
8	<p>Community Fund</p> <p>The Chair noted the Out-of-Session decision was in the positive and were accepted.</p> <p>Motion to accept the Out-of-Session decision on the draft guidelines: Moved by JR, seconded by ST, motion carried</p> <p>Members discussed the following:</p> <ul style="list-style-type: none"> • ST raised additional comments on the draft guidelines and was asked to provide the list of comments to the secretariat so they can be provided to the Community Fund Committee (once established) for the first review process. • AA asked question for NE – NE wanted to ask what the purpose of the CCC is now that the draft guidelines are progressing? AM advised that the purpose of the CCC does not change and that it is a mechanism for dissemination of information into the community, that the fund committee will be separate to the CCC and that the information provided by the CCC in the draft guidelines will now go back to GWA to progress. • JW asked whether the shop front would continue into the first year of operation of the wind farm to provide the optimum community 	<p>Action item 14 – ST to provide list of comments on the draft guidelines to the secretariat</p>

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	<p>engagement for communities. AM advised that the model is working well and Goldwind is cognisant of the benefits.</p> <ul style="list-style-type: none"> • AAn asked ST whether the Glen Innes Severn Council had come up with any proposed cost to administer the community fund as Inverell Shire Council has identified that they are not charging an administration fee for the Sapphire Wind Farm community fund. ST said this was not his decision and it would need to be asked of Council. 	
9	<p>Community feedback</p> <p>Members provided the following feedback:</p> <ul style="list-style-type: none"> • AAn noted that the landowners had a great visit to site which was most educational • AA suggested that the WRWF profile in the Inverell area needed to be higher and they appear not to be on the distribution list for media releases. SR advised that presentations to local groups and clubs has been occurring and she would check when booking in presentations whether the group/club were agreeable to have the meeting open to the general public or advertised on the council's facebook/media. 	<p>Action item 15 - SRu to check the Inverell Shire Council and Glen Innes Severn Council are on the media distribution list</p> <p>Action item 16 - SR to organise meeting with editor of the Inverell Times</p>
10	<p>General Business</p> <p>ST noted that he had been interviewed as part of the KMPG social impact assessment into NSW Community Owned renewable energy groups. SF and SR were also interviewed.</p> <p>LZ noted that on 15 and 16 of February 2017, Sapphire Wind Farm will be holding presentations with guest speaker Soren Hermansen.</p> <p>AAn asked ST whether Glen Innes Severn Council would be upgrading Sinclair's Lookout in the near future. LZ advised this may come under the Glen Innes Wind Farm banner as 50% of their community fund is required to be allocated within 5 klms – which includes the lookout.</p>	
11	<p>Next meeting</p> <p>The next meeting will be held at 1.30 pm, Thursday 4 May 2017 at Glen Innes Severn Learning Centre, 71 Grey Street, Glen Innes.</p> <p>Meeting closed at 3:20 pm.</p>	