

Minutes of Meeting

White Rock Wind Farm Community Consultative Committee

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| Present: | Jane Newsome | Chair | JN |
| | Adrian Maddocks | Project Representative, WRWF | AM |
| | Sandra Royal | Local Representative, WRWF | SR |
| | Sunny Rutherford | Community Engagement, WRWF | SRu |
| | Robert Dulhunty | Community Representative (host landowner) | RD |
| | Adam Anderson | Community Representative (host landowner) | AAAn |
| | Jim Ritchie | Community Representative | JR |
| | Joanne Wright | Community Representative | JW |
| | Anthony Alliston | Inverell Shire Council Representative | AA |
| | Steve Toms | Glen Innes Severn Council Representative | ST |
| | Peter Sniekers | Department of Industry (observer) | PS |
| | Steven King | Observer | |
| Apologies | Neil Eigeland | Community Representative | NE |
| | Lauren Zell | North East Regional Coordinator, Regional Clean Energy Program (RCEP) (observer) | LZ |
| | David Dettwiler | Site Representative, WRWF | DD |
| Date: | 3 November @1:30pm | | |
| Venue: | Glen Innes Severn Learning Centre, 71 Grey Street, Glen Innes NSW 2370 | | |
| Purpose: | Community Consultative Committee Meeting No.6 | | |

Minutes:

| Item | Agenda / Comment / Discussion | Action |
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| 1 | <p>Introduction</p> <p>The Chair opened the Community Consultative Committee (CCC) meeting at 1:35pm and welcomed all attendees to the meeting. The Chair provided a brief introduction to her background and appointment.</p> | |
| 2 | <p>Apologies</p> <p>Apologies received as above. Motion to accept apologies: moved by ST, seconded by JR, motion carried.</p> | |

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| 3 | <p>Declaration of pecuniary or other interests.</p> <p>JN declared that she will receive a sitting fee as independent chairperson of the committee. JN also declared that in the future some organisations that may apply for the Community Fund could potentially be clients of Roberts & Morrow Accounting Firm, of which she is a partner.</p> <p>AAn and RD declared their interest as host landowners.</p> | |
| 4 | <p>Confirmation of previous minutes</p> <p>The minutes of the previous meeting on the 11 August 2016 were accepted.</p> <p>Motion to accept Minutes: Moved by JR, seconded by AAn, motion carried.</p> | |
| 5 | <p>Business arising from previous minutes.</p> <p>The Chair noted that action item 3 and action item 9 will be carried over to the next meeting as LZ was not present.</p> | |
| 6 | <p>Correspondence</p> <p>The Chair noted the correspondence provided by the previous chair, ST regarding his resignation advice to the Department of Planning and Environment. The correspondence was taken as read by committee members.</p> <p>Motion to accept correspondence: moved by AA, seconded by AM, motion carried.</p> <p>AM thanked ST, on behalf of WRWF, for undertaking the previous role as Chair and welcomed him in his new role as representative for the Glen Innes Severn Council.</p> | |
| 7 | <p>Project update</p> <p>AM presented the project update including:</p> <ul style="list-style-type: none"> • Recap of relevant project details • Outline of anticipated timeframe that has been pushed back due to adverse weather conditions • Milestone - first turbine shipment arriving in Australia on 15 October 2016 at the Port of Newcastle. Currently the shipment is stored at the Port of Newcastle and will travel to site through Tamworth • Transportation of turbine components along the haulage route from Newcastle will likely commence in late November or early December 2016. Consultation with the community will occur shortly. A blade arrival event will likely occur. Timing of transportation is approved from Police and associated authorities and is to avoid peak traffic times • Overview of recent construction activity on-site including the first foundation pour at WTG 52 • Access points for entry onto the project site. | |

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| | <ul style="list-style-type: none"> • Update on works being undertaken to the Ilparran Road and Gwydir Highway • Overview of current community related activities, including recent sponsorships • Outline of project modification that is currently being prepared in relation to the alternative powerline connection and a note that stage 2 is currently being considered • Note that White Rock Solar Farm has recently received an ARENA grant and will be progressing towards construction in early 2017 • Brief outline of information related to neighbouring wind farms in the area. <p>Members had the following questions:</p> <ul style="list-style-type: none"> • RD enquired as to what will happen to the existing 132KV line. AM noted the existing line could be utilised by the Glen Innes Wind Farm • PS enquired regarding the Transgrid Renewable Energy Hub. AM noted that there is no update at this stage. This may occur in the future, in the meantime, the alternative powerline connection will be progressed for stage 2 • ST enquired as to whether a power purchase agreement is now in place. AM noted that there is now an agreement • RD enquired as to whether Goldwind has tendered for other windfarms in the area or beyond. AM noted that the core business of Goldwind is turbine manufacture and supply and the company is constantly tendering for supply of turbines. <p>Members discussed the timing and format for the upcoming blade event:</p> <ul style="list-style-type: none"> • Potential to invite schools across the region • Preference to have the blade available for as long as possible during the day • The location will need to be easy to access for the community as well as safe. | |
| 8 | <p>Community Fund</p> <p>SR, chair of the community fund subcommittee, presented the draft Community Fund guidelines and recommendations to members for comment.</p> <p>Members provided the following feedback on the draft guidelines:</p> <ul style="list-style-type: none"> • Term as 'Community Fund' not 'Community Enhancement Fund' • Outline that funding amounts should be inclusive of GST. • Outline the process for reviewing the guidelines • PS suggested the guidelines have an additional EOI process in place and that the scope of the fund is widened beyond annual funding rounds. <p>ST noted he had attended the Sapphire Wind Farm CCC recently and it appears they could be proposing to have the Inverell Shire Council as Fund administrators with a small committee. AA acknowledged that discussion continue with Sapphire Wind Farm and that if Council agreed to administering their fund, that the Inverell Shire Council would do so as in-kind support with no administrative fee charged.</p> | <p>Action item 11: AM to follow up on GST process for WRWF for community fund amounts.</p> |

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| | <p>Members provided the following feedback on the subcommittee recommendations:</p> <ul style="list-style-type: none"> • Recommendation 3 – the details around the secretariat role of the committee are likely to be determined after the administrative body is in place • Recommendation 5 – amend to make more prescriptive around the number of members and representation on the committee. <p>The Chair noted the amended guidelines and recommendations will be sent to members for comment by 10 November 2016. Members will need to submit any additional comments to SR by 18 November 2016. Members will then be asked to endorse the draft guidelines and recommendations by 24 November 2016.</p> | <p>Action 12: SR to send amended guidelines and recommendations to CCC members for comment with final endorsement of the draft guidelines and recommendations by 24 November 2016.</p> |
| 9 | <p>Community feedback</p> <p>Members provided the following feedback:</p> <ul style="list-style-type: none"> • AAn provided positive feedback on the novelty size cheque used for promotional purposes for sponsorship opportunities • SR noted that if anyone has any employment enquiries they should be encouraged to drop into the shopfront • AA noted that there could be benefits of promoting the CCC and CCC members better so that people are aware that meetings are occurring and if there are any community concerns people know that they can approach CCC members and provide feedback. Members agreed to take a CCC group photo next meeting to use in promoting the CCC to the community. | <p>Action 13: SR to organise a media release introducing the new Chair, CCC members, and what the CCC is about.</p> |
| 10 | <p>General Business</p> <p>ST highlighted the dates of the Australian Celtic Festival (ACF) and possible accommodation pressures in the local area. SR noted she had already had a phone call from the Manager, Glen Innes Visitor Information Centre, and also met with the ACF President and Glen Innes Severn Council Director of Infrastructure to clarify possible requirements. JR noted that the employees of WRWF are indeed visitors to the area and the community should continue to encourage them to attend events in the district.</p> | |
| 11 | <p>Next meeting</p> <p>The next meeting will be held at 1.30 pm, Thursday 2 February 2017 at Glen Innes Severn Learning Centre, 71 Grey Street, Glen Innes.</p> <p>Meeting closed at 3.26pm.</p> | |